

INTER-ISLAND AND MAINLAND TRAVEL GENERAL GUIDELINES
PEARL CITY AQUATICS, INC.

As a member of Pearl City Aquatics, Inc., USA Swimming and the Hawaii LSC Age Group Swimming Program, there will be opportunities for off-island travel with the team. There are opportunities for inter-island and mainland travel for ALL swimmers including, but not limited to, the following:

ABC Swimmers: Annual Charles "Sparky" Kawamoto ABC Meet, Hilo, Hawaii

ABC+ Swimmers: Mokihana Aquatics Fun Meet, Lihue Kauai

AA+ Swimmers: Annual Soichi Sakamoto Invitational Meet, Kahului, Maui, Hawaii

Q Swimmers: State Long Course Championships when held on an outer island (locations to be determined by the LSC)

State Short Course Championships when held on an outer island (locations to be determined by the LSC)

Age Group Sectional

Qualifying Swimmers: Northwest Age Group Sectional Championship - Federal Way, Washington

Sectional Qualifying Swimmers: Sectional Championships - Mainland (locations to be determined by USA Swimming)

Zone Swimmers: Western Zone Championships (locations to be determined by USA Swimming)

National, Junior National, Senior National, Olympic Trials, Olympics

Air Travel, Hotel, Ground Transportation, and Meal Accommodations:

The following guidelines apply to inter-island travel for swim meets indicated above for ABC, AA, and Q swimmers, including neighbor island State Championship Meets.

1. Unless otherwise notified, air travel, hotel, ground transportation, and meal arrangements for the swimmer(s), and their family if traveling, will be made by Pearl City Aquatics, Inc.

Well in advance prior to the meet, a notice will be sent out asking the appropriate swimmers if they will be participating in the meet or not, and traveling with the team. The swimmer(s) and their families will be required to notify the team by an established deadline, if they will be participating and if they will be traveling with the team. If the swimmer(s) and their families do not notify the team by the deadline, it will be assumed that they will be making their own hotel, travel, and meal arrangements and WILL NOT be traveling with the team.

The swimmer(s) may still choose to enter the meet, provided that the Meet Entry deadline has not passed. However, all hotel, travel and meal arrangements will need to be done on their own, and WILL NOT be done by the team.

If a swimmer(s) and their family choose to make their own air travel, hotel, ground transportation, and meal arrangements, they may always do so at their choice. However, the coaches shall be notified in advance, or at the earliest opportunity prior to travel, whether the swimmer(s) and their family will not be traveling with the team in order for the coaches to submit the proper meet entries for that particular swim meet, and to avoid confusion among those traveling with the team. For the purposes of these guidelines below, these swimmer(s) and their family will be considered "not traveling with the team."

Note: If the parent(s) of a 12 and under swimmer(s) decide to send their swimmer(s) unattended on inter-island or mainland trip with the team, the swimmer(s) **MUST** travel together with the team. Only under special circumstances with approval from the coaching staff, and only for swimmers 13 and older, can the unattended swimmer(s) meet up with the team on their own under separate travel arrangements. From that point on, they shall remain together with the team. All unattended swimmer(s) shall accept the air travel, hotel, ground transportation, and meal arrangements made by the team.

2. Air Travel: Pearl City Aquatics, Inc. will make its best effort to find adequate and as economically possible air travel accommodations for all members traveling with the team. The swimmer(s) and their family will be billed for their direct cost of the air travel.

3. Hotel: Pearl City Aquatics, Inc. will make its best effort to find adequate and as economically possible hotel accommodations for all members traveling with the team. Typically, swimmer(s) and families are placed in rooms and asked to share the rooms with other swimmer(s) and families as practically possible. Total hotel room costs are then divided by the total number of team members and their families staying at the hotel. The swimmer(s) and their family will be billed for their share of the direct costs of the hotel.
4. Ground Transportation: Pearl City Aquatics, Inc. will make its best effort to find adequate and as economically possible rental vehicle accommodations for all members traveling with the team. Typically, swimmer(s) and their families share rental vehicles, usually vans, and travel with the team. Total rental vehicle costs are then divided by the total number of team members and families traveling with the team. The swimmer(s) and their family will be billed for their share of the direct costs of the rental vehicles.
5. Meals: Pearl City Aquatics, Inc. will make its best effort to find and/or decide on adequate and as economically possible dining accommodations for all members traveling with the team. The swimmer(s) and their family shall pay for their own meals.

Whenever possible, and pending an adequate amount of parent volunteers/chaperones traveling with the team, hotel accommodations (see above) may be made such that hotel rooms are booked that have kitchens. Volunteer parents may decide to prepare meals for the swimmers and those traveling with the team. If this is done, the total costs of food purchases will be divided by the total number of people traveling with the team. The swimmer(s) and their family will be billed for their share of the direct costs of the food purchases.

Note for Meals: If traveling with the team, the swimmer(s) and their family are automatically included for all team meals. Should a swimmer(s) and their family choose to have certain meals on their own which have originally been included as team meals, they will be automatically billed for their share of team meals, and are responsible for those costs. In other words, credit will not be given for missed team meals.

Swimmers and families not traveling with the team are welcome to participate in team meals. As participants, swimmers and families will be automatically billed for all meals as if traveling with the team. Swimmers and families may choose to have meals on their own but credit will not be given for missed team meals. For these swimmers and families, written or email notification must be sent the PCA Treasurer and Coaches 14 days prior to travel or event.

Each team meal will be either purchased or prepared by a PCA family member(s). A PCA Coach or representative will designate the times and locations for each meal. Team meals will be billed at cost.

6. All swimmers participating in these meets, swim representing Pearl City Aquatics, Inc.
7. Also PLEASE, as a courtesy to the team, coaches and other parents, upon the team's return home to the airport, THE PARENTS OF ALL UNATTENDED SWIMMERS SHOULD ALREADY BE WAITING FOR THEM IN THE BAGGAGE CLAIM AREA OF THE AIRPORT TO PICK THEM UP. After a busy swimming trip, neither the coaches nor the parents of other swimmers should have to wait at the airport to accompany the unattended swimmers until their parents arrive to pick them up.

The following guidelines apply to mainland travel for swim meets indicated above for Sectional Qualifying swimmers.

Northwest Age Group Sectional Championship (held once a year, annually):

1. Guidelines are similar to the above guidelines applying to inter-island travel for swim meets for ABC, AA, and Q swimmers, except that the Age Group Sectional Championship is held on the mainland.
2. All swimmers participating in this meet, swim representing Pearl City Aquatics, Inc. There is no subsidy for this meet from the LSC.
3. Notification of travel must be made to the Coaches for entry purposes.

Sectional Championships (Held annually during the Spring and Summer for the North, South, West & East Sections):

1. Unless otherwise notified, air travel, hotel, ground transportation, and meal arrangements for the swimmer(s), and their family if traveling, will be made by themselves.

2. The LSC will provide travel subsidies to those swimmer(s) qualifying for Sectional Championships. But the swimmer must apply for this subsidy with the LSC before the end of the LSC's fiscal year which is August.
3. All swimmers participating in these meets, swim representing Pearl City Aquatics, Inc.
4. Notification of travel must be made to the Coaches for entry purposes.

The following guidelines apply to mainland travel for swim meets indicated above for Zone swimmers. Zone swimmers represent "Team Hawaii" at the Western Regional Zone Championship.

1. Any swimmer that qualifies and wishes to attend the Western Regional Zone Championship shall fill out an application that the LSC will post.
2. Under current LSC guidelines, unless otherwise notified, air travel, hotel, ground transportation, and meal arrangements for the swimmer(s) only, will be made by the Hawaii Local Swim Committee (LSC). If any parents and/or family members wish to attend the meet, they will be responsible for making their own air travel, hotel, ground transportation, and meal arrangements.
3. All swimmers participating in this meet, swim representing Team Hawaii.
4. The LSC will provide travel subsidies to those swimmer(s) qualifying for the Zone Championships, but must apply for it before the end of the LSC's fiscal year which ends in August.

THESE GENERAL GUIDELINES ARE SUBJECT TO CHANGE WITHOUT NOTICE.